

Event Producer - Events and Activations

Ignite your creative spark and bring your own unique perspective to a team of friendly faces and open ears.

If you live and breathe events and activations, we want to talk to you. We are looking for an Event Professional to support our global clients and work with our team to design and deliver world-class events and activations.

Davis Events is one of the best possible Agencies to work in, you will get:

- **Flexible working - hybrid / work from home / cool office space**
- **Get to work with the world's biggest brands on campaigns and events all over the planet in a multi award winning agency!**
- **In 2022 Davis Events managed award winning campaigns and events in the USA, Canada, Japan, UK, Germany and of course Ireland.**
- **We just won 4 global awards in the Global Eventex Awards**
- **Excellent pay and work-life balance**

Job Specification

The successful candidate will work alongside and support an account manager on various tasks including, but not limited to:

- Develop and design event concepts, brainstorm new and creative ideas
- Event Production, AV and Event technical production
- Liaise with various stakeholders in the planning and delivery of a project including clients and suppliers
- Manage the production, logistics and site of various projects/events
- Source and manage event suppliers
- Carefully manage event budgets
- Attend meetings with suppliers, clients and various stakeholders
- Assist your Manager with various tasks
- Administrative tasks to support event planning
- Work creatively as part of team

Requirements

- Minimum 2 years' experience working in an Events or Marketing Agency on event production
- Fluent English
- Qualification in Event Production, Sound, AV, Event Management or a related field
- Ability to work under pressure and maintain positive attitude
- Good computer skills with high level of competency in all MS Office packages especially Word, Excel and PowerPoint
- Excellent interpersonal and communication skills

Helpful to have:

- Proficiency in CAD or similar planning tools
- Event Safety training and experience
- Graphic Design skills, video editing, photography.
- Experience in an Event Management / Brand / Marketing / Activation agency

The Ideal Candidate

- Team player
- Tons of energy, passion and enthusiasm
- Flexibility on working hours and days
- Creative thinker

Benefits

- Excellent Salary Based on Experience
- 21+ days holidays per annum + extra days at Christmas
- Fun and inclusive work environment
- Amazing Team
- Hybrid / Work From Home / Great Office Location
- Experience working with world renowned brands and causes

About Davis Events Agency

We have big ideas and create unique experiences for our clients! Teamwork is a big thing for us and we support each other in work and having fun. After a big event when all our hard work has paid off, you'll find us doing just that on a team night out celebrating a job well done!

Recent Awards:

We just won 4 Global Eventex Awards as well as Best Event Management Company, Best Professional Conference Organiser, Best Conference, Best Live Events, Best Use of Technology

**Come work with us - please email your CV to
careers@davisevents.ie**

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