

Event Producer - Events and Activations

If you live and breathe events and marketing, we want to talk to you. We are looking for a motivated **Event Producer** to support our growing team delivering world-class events and activations for our clients. The ideal candidate will be passionate about creating and delivering production and logistics on events, experiential marketing campaigns and activations and having fun creating ground-breaking ideas for clients.

You will support a senior event producer and production team delivering clients' activations, events and projects from proposal / tender stage through to on-site management and final debrief. Reporting to the Senior Event Producer the ideal candidate will be hard working, enthusiastic and passionate about all things events!

Job Specification

The successful candidate will work alongside and support the account manager on various tasks including, but not limited to:

- Event Production
- AV and Event technical production
- Liaise with various stakeholders in the planning and delivery of a project including clients and suppliers
- Manage the production, logistics and site of various projects/events
- Source and manage event suppliers
- Carefully manage event budgets
- Attend meetings with suppliers, clients and various stakeholders
- Assist your Manager with various tasks
- Administrative tasks to support event planning
- Brainstorm new and creative ideas
- Work creatively as part of team

Requirements

- Minimum 1 years' experience working in an Events or Marketing Agency on event production
- Fluent English
- Qualification in Event Production, Sound, AV, Event Management or a related field
- Ability to work under pressure and maintain positive attitude when handling tasks
- Good computer skills with high level of competency in all Microsoft Office packages especially Word, Excel and PowerPoint

- Excellent interpersonal and communication skills

The Ideal Candidate

- Team player
- Tons of energy, passion and enthusiasm
- Flexibility on working hours and days
- Creative thinker

Benefits

- 20 days holidays per annum
- Fun and inclusive work environment
- Salary negotiable based on previous experience

About Davis Events Agency

We have big ideas and pride ourselves on creating unique experiences for our clients! Teamwork is a big thing for us and we're always happy to muck in and get our hands dirty, and we're not just talking about that time the team completed Hell & Back together! No one knows the saying 'Work Hard Play Hard' better than our team! After a big event when all our hard work has paid off you'll find us doing just that on a team night out celebrating a job well done!

Recent Awards:

- Best Event Management Company
- Best Professional Conference Organiser
- Best Conference
- Best Live Events
- Best Use of Technology

Perks of the job...

You will not only be part of a multi-award winning team; you can also enjoy plenty of perks to the job! You will have the opportunity work on unique events and have the chance to work with world-renowned companies and brands. We will encourage you to ignite your creative spark and bring your own unique perspective to a team of friendly faces and open ears.

Being based in a prime city centre location and option to work from home

Please email you CV to careers@davisevents.ie